

TUTOR CONTRACT

concluded in Warsaw on by and between

....., hereinafter referred to as the “Tutor”
and

....., hereinafter referred to as the “Student”.

§1.

The purpose of this tutor contract is to set forth detailed rules of cooperation between the Student and the Tutor as part of academic tutoring at the Cardinal Stefan Wyszyński University in Warsaw.

§2.

Under this tutor contract, the Student undertakes to:

- 1) participate in all planned tutorials in a timely and punctual manner;
- 2) inform the Tutor of possible lateness or absences at least 24 hours in advance,
- 3) work diligently and come to tutorials prepared;
- 4) ensure the quality of prepared written academic/scientific papers;
- 5) prepare written papers in the form of an essay or in another form on the topic agreed with the Tutor;
- 6) cooperate with the Tutor in the implementation of the academic tutoring program;
- 7) fill out an evaluation questionnaire summarizing academic tutoring;
- 8) familiarize themselves with the description of the models of academic tutoring conducted at the Cardinal Stefan Wyszyński University in Warsaw.

§3.

Under this tutor contract, the Tutor undertakes to:

- 1) provide the Student with comments and suggestions on the topics of written academic/scientific papers;
- 2) provide the Student with comments on the written academic/scientific paper being prepared by the Student;
- 3) prepare attendance lists from conducted tutorials;
- 4) familiarize themselves with the description of the models of academic tutoring conducted at the Cardinal Stefan Wyszyński University in Warsaw;
- 5) prepare an opinion on the fulfillment of the program established as part of academic tutoring by the Student and compliance with the tutor contract by the Student.

§4.

1. The tutor contract is concluded for a period from to



2. In the case of inability to hold a meeting, the Student and the Tutor shall agree on a different tutorial date. Scheduling a different date does not constitute an amendment hereof.

§5.

Matters not regulated by this tutor contract shall be governed by the provisions laid down in the *Description of models of academic tutoring conducted at the Cardinal Stefan Wyszyński University in Warsaw*, attached as Appendix 1 to Ordinance No. .../2022 of the Rector of the Cardinal Stefan Wyszyński University in Warsaw dated 2022 on the implementation of academic tutoring into academic practice at the Cardinal Stefan Wyszyński University in Warsaw.

§6.

The tutor contract has been drawn up in three identical counterparts, one for each of the Parties and one for the student's personal file.

.....
signature of the Tutor

.....
signature of the Student

